

# Voluntary Protection Program

State of California

Occupational Safety and Health Administration



VPP Mentoring Program

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# VPP Mentoring Program

## AGENDA

1. Objectives & Core Elements
2. Commitment & Activities
3. Technical Expertise
4. Mentoring Resources
5. Resource Documentation
6. Mentor Selection

# VPP Mentoring Program

## VPP Mentoring Objectives

- Promote involvement in voluntary protection program.
- Participate in VPP education and awareness activities.
- Provide assistance to VPP applicant employers.

## Support VPP Core Elements

- ✓ Management Commitment
- ✓ Employee Involvement
- ✓ Comprehensive Programs
- ✓ Technical Expertise
- ✓ Continual Improvement

# VPP Mentoring Program

## Commitments & Activities

- ✓ Consult with Prospective Applicants
- ✓ Participate in Applicant Workshops
- ✓ Attend VPP Meetings
- ✓ Respond to OSHA Requests
- ✓ Participate in External Events
- ✓ Consult with OSHA Staff
- ✓ Provide Support for On-Site Inspections

# VPP Mentoring Program

## Technical Expertise

- ✓ Safety & Health Management Systems
- ✓ Ergonomics & Human Factors
- ✓ Chemical Control & Distribution
- ✓ Process Safety Management
- ✓ Communications, Education & Training
- ✓ Auditing & Accident Investigation
- ✓ Contractor & Construction Safety
- ✓ Workplace Violence
- ✓ Emergency Response

# VPP Mentoring Program

## VPP Mentoring Resources

- ✓ Telephone Conferencing
- ✓ e-Mail Communication
- ✓ Documentation Sharing
- ✓ Star Site Tours
- ✓ Applicant Site Visits
  - Staff & Employee Meetings
  - Assessments & Evaluations
  - Presentations & Consultations

# VPP Mentoring Program

## Resource Documentation

- ✓ Statement of Commitment
- ✓ Application & Forms
- ✓ Policy & Management System
- ✓ Programs & Processes
- ✓ Practices & Procedures
- ✓ Monitoring & Measurements
- ✓ Records & Retention
- ✓ On-Site Assessment & Response
- ✓ Annual OSHA Report

# VPP Mentoring Program

## Mentor Selection

- ☞ Review VPP Star Site List
  - ✓ Physical Location
  - ✓ Type of Employer
  - ✓ Size of Employer
  - ✓ Organized Workforce